

BOARD OF DIRECTORS MEETING IN PUBLIC AGENDA

Date:	Thursday, 10 November 2022	Time:	10:00 – 15.45
Venue:	Conference Room, Field House, BRI	Chair:	Dr Maxwell Mclean, Chairman

- Jo Hilton, Deputy Chief Nurse observing
- John Bolton, Governor observing
- Abimbola Olusoga, Clinical Pharmasist Team Leader observing
- 11:20-11:35 – Kez Hayat, Head of Equality, Diversity & Inclusion, Bo.11.22.10 – Equality, Diversity & Inclusion Update
- 13:40-14:10 - Sara Hollins, Director of Midwifery, Bo.11.22.19/20 – Maternity & Neonatal Services update & Bo.11.22.21 – Reading the Signals - Independent Investigation into East Kent Maternity and Neonatal Services

Time	No.	Agenda Item	Lead	Outcome To alert To approve To note To assure	Papers attached
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Section 1: Opening matters

10.00		Chairman's Opening remarks	Chairman		Verbal
	Bo.11.22.1	Apologies for Absence <ul style="list-style-type: none"> • Paul Rice, Chief Digital & Information Officer • Matthew Horner, Director of Finance (Chris Smith representing) • Altaf Sadique, Non Executive Director 	Chairman	To note	Verbal
	Bo.11.22.2	Declarations of Interest	Chairman	To note	Bo.11.22.2
	Bo.11.22.3	Patient Story	Chief Nurse	To note	Bo.11.22.3 Video

Section 2: Business from Previous Board Meeting

10.30	Bo.11.22.4	Minutes of the meeting held on 22 September 2022	Chairman	To approve	Bo.11.22.4
	Bo.11.22.5	Matters Arising	Chairman	To note	Verbal

Section 3: Business Reports

10.35	Bo.11.22.6	Report from the Chairman	Chairman	To note	Bo.11.22.6
	Bo.11.22.7	Report from the Chief Executive	Chief Executive	To note	Verbal

Section 4: Delivery of the Trust's Clinical Strategy

Section 4a: Strategy

11.00	Bo.11.22.8	Communications - Annual Update	Director of Strategy & Integration	To note	Bo.11.22.8
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Section 4b: People

11.10	Bo.11.22.9	Report from the Chair of the People Academy – September & October 2022	Chair of the People Academy	To note	Bo.11.22.9
	Bo.11.22.10	Equality, Diversity and Inclusion Update (including WRES, WDES)	Director of HR	To note	Presentation
	Bo.11.22.11	Strategic Equality & Diversity Council update	Chief Executive	To note	Bo.11.22.11

	Bo.11.22.12	Looking After Our People	Director of HR	To note	Verbal
	Bo.11.22.13	Staff Survey 6 Monthly Update	Director of HR	To note	Bo.11.22.13
	Bo.11.22.14	Midwifery Staffing Review	Chief Nurse	To approve	Bo.11.22.14

BREAK

Section 4c: Finance & Performance					
12.45	Bo.11.22.15	Report from the Chair of the Finance & Performance Academy – September & October 2022	Chair of the Finance & Performance Academy	To note	Bo.11.22.15
	Bo.11.22.16	Winter Operational Response Plan 2022-23	Chief Operating Officer	To approve	Bo.11.22.16
	Bo.11.22.17	Budget setting process and timetable	Director of Finance	To note	Bo.11.22.17

Section 4d: Quality & Patient Safety					
13.30	Bo.11.22.18	Report from the Chair of the Quality & Patient Safety Academy – September & October 2022	Chair of the Quality & Patient Safety Academy	To note	Bo.11.22.18
	Bo.11.22.19	Maternity & Neonatal services update – September 2022	Chief Nurse	For decision	Bo.11.22.19
	Bo.11.22.20	Maternity & Neonatal Services Update – October 2022 (including NHSE CQC Sustainability plan)	Chief Nurse	To note	Bo.11.22.20
	Bo.11.22.21	Reading the Signals - Report following the Independent Investigation into East Kent Maternity and Neonatal Services	Chief Nurse	To note	Bo.11.22.21
	Bo.11.22.22	COVID-19 and Flu Vaccination Programmes A. Healthcare Worker Flu Vaccination Best Practice Assurance	Chief Nurse Director of HR	To note To note	Verbal Bo.11.22.22A
	Bo.11.22.23	Quality and Safety of Mental Health, Learning Disability and Autism Inpatient services	Chief Nurse	To note	Bo.11.22.23

Section 4e: Partnerships					
14.30	Bo.11.22.24	Partnerships Dashboard	Director of Strategy & Integration	To assure	Bo.11.22.24

BREAK

Section 4f: Audit & Assurance					
14.50	Bo.11.22.25	Report from the Chair of the Audit Committee 11 October 2022	Chair of the Audit Committee	To note	Bo.11.22.25
	Bo.11.22.26	2021/22 Annual report from the Audit Committee	Chair of the Audit Committee	To note	Bo.11.22.26
	Bo.11.22.27	Report from the Chair of the Charitable Funds Committee – 1 November 2022 A. Charitable Funds Committee Terms of Reference	Chair of the Charitable Funds Committee	To note To approve	Bo.11.22.27 Bo.11.22.27A
	Bo.11.22.28	Logic Model Update	Director of Strategy & Integration	To assure	Bo.11.22.28
	Bo.11.22.29	Board Assurance Framework and High Level Operational Risks	Director of Strategy & Integration	To assure	Bo.11.22.29

Section 5: Governance					
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15.20	Bo.11.22.30	Academy Terms of Reference and Work Plans	Director of Strategy & Integration	To approve	Bo.11.22.30
	Bo.11.22.31	NED Champions	Director of Strategy & Integration	To approve	Bo.11.22.31
	Bo.11.22.32	Board Work Plan 2023	Director of Strategy & Integration	To approve	Bo.11.22.32

Section 6: Board Meeting Outcomes					
15.40	Bo.11.22.33	Any other business	Chairman	To alert	Verbal
	Bo.11.22.34	Issues to refer to Board Committees/Academies or elsewhere	Chairman	To approve	Verbal
	Bo.11.22.35	Date and time of next meeting: 19 January 2023	Chairman	To note	Verbal

Annexes for the meeting of the Board of Directors 10 November 2022

Annex 1 : For Information: routine reports received by the Board of Directors				
Bo.11.22.36	Integrated Dashboard	All	For information	Bo.11.22.36
Bo.11.22.37	Finance Report	Director of Finance	For information	Bo.11.22.37
Bo.11.22.38	Performance Report	Chief Operating Officer	For information	Bo.11.22.38

Annex 2: For Information: reports received by Board Committees/Academies				
Bo.11.22.39	Guardian of Safe Working Hours (Quarter 2)	Chief Medical Officer	For information	Bo.11.22.39
Bo.11.22.40	Medical Appraisal Annual Board Report and Statement of Compliance	Chief Medical Officer	For information	Bo.11.22.40
Bo.11.22.41	Workforce Report	Director of HR	For information	Bo.11.22.41
Bo.11.22.42	Freedom to Speak Up Quarter 2 Report 2022/23	Chief Nurse	For information	Bo.11.22.42
Bo.11.22.43	Workforce Race Equality Standard and Workforce Disability Equality Standard Action Plans	Director of HR	For information	Bo.11.22.43

Annex 3: For Information – Board Committee Governance				
Bo.11.22.44	Confirmed Academy minutes July and September 2022: <ul style="list-style-type: none"> Quality & Patient Safety Academy People Academy Finance & Performance Academy 	Chairs of Academies	For information	Bo.11.22.44
Bo.11.22.45	Confirmed Audit Committee minutes – 26 July 2022	Chair of the Audit Committee	For information	Bo.11.22.45
Bo.11.22.46	Confirmed Charitable Funds Committee minutes – 8 March 2022	Chair of the Charitable Funds Committee	For information	Bo.11.22.46